



SCOTT LAKE MAINTENANCE COMPANY

BOARD OF TRUSTEES

March 20, 2024

6 pm – 8 pm

Zoom and in the Community Center

Called to Order at 6:04 pm

Roll Call – Board of Trustees Present:

- Eric Riffe • Theresa Parsons • Judy Zygar • Tom Culleton • Jim Johnson • Julie Orcutt
- Sarah White

Board of Trustees Absent:

- Mike Pierce (Excused) • Jeff Curry

Pledge of Allegiance

Adoption of Agenda:

President

MOTION: Jim Johnson moved, and Julie Orcutt seconded, to adopt the agenda as amended: remove the Garden Club proposal and add adequate outside lighting for the community center under new business. The motion passed unanimously.

Minutes Approval:

President

MOTION: Jim Johnson moved, and Theresa Parsons seconded, to approve the minutes with the following amendment: Instead of stating \$250 a month for troubleshooting issues, it should specify that they will provide services, and troubleshooting is just one of those service items. The motion passed unanimously.

SLMC Member Comments and Board Responses – 30 minutes, 3 minutes per member to speak.

Dennis Caines: I would volunteer to oversee two water boil signs. I would place one in their yard, on the corner of 123rd and Champion, and then at the bottom of Shoreview.

Suzanne Fromme feels that there should be three signs on Champion.

We need to order more signs, and then we can develop a strategy for their placement.

Old Business:

- **Community Center Doors - Eric**

The board packet includes a new quote with the updated door types. By doing the doors this year, the community center will need little more work; mainly, only the kitchen will be left. Change the men's bathroom to an ADA family bathroom and change the sign on the women's bathroom to the family bathroom.

MOTION: Sarah White moved, and Julie Orcutt seconded, to proceed with the Olympic Doors quote to replace the inside doors throughout the community center for \$11,022.98,

with 10% contingency funds in case of overages. The motion passed unanimously.

New Business:

- **Town Hall Recap – Eric**

Town Hall went well, there were good questions and participation from those who attended.

- **RNS Regroup - Judy**

Since NW Water Systems changed its software, its RNS system has not been operating. Water Systems did not inform us that it was not working, so we could not notify our community about the water outage.

We interviewed two companies, and their programs were the same. Regroup seems to be a better fit for us. The system allows messages to go to email, text, and voice. We will obtain our community's data, which has already signed up to receive it from NW Water, so many of the community will already be set up. Judy will contact Regroup to get new pricing for more messages. What is the cancellation policy? How much do they charge if you review the number of texts you've signed up for?

MOTION: Eric Riffe moved, and Julie Orcutt seconded, to sign the contract for one month with Regroup to start when Judy Zygar obtains the information on the number of users, text, cancellation policy, number of messages that can be sent out in one month, and the additional cost, we can bring it back to vote on the yearly fee. The motion passed unanimously.

- **Lighting for the Community Center - Theresa**

Walking out of the building at night is too dark to see where you are going. All outside lighting is inadequate and needs to be looked at. Penny will call Reliable Electric and have them quote us to update the lighting at the outside entrances, change the bathroom light switches, and strip the lighting in the kitchen.

- **Trees in the Creek – Tom**

There's an unbuildable lot where trees have sloped off into the creek. We've had this issue; the creek is a salmon spawning site. We've cleaned the creek in the past. A group went up and down the creek and cleaned the clutter from all the trees. We need to worry about the beavers. When they come back, they will start building their dams, and those trees will just be conducive to them building their dams. Alaine stated that the Drainage District has been looking at the trees in the creek, but the landowner has not given them permission to go on their property. Her understanding is that taking the tree down is okay, but will need to leave the roots in place and possibly replant another tree. The Drainage District has a tracker to care for the beavers when they return.

The Drainage District, when notified that they've seen Nutria, an invasive species that does an incredible amount of damage, like undercutting the bank, in the lake, the Director is notified, and they take care of it.

Eric mentioned that the Geese are starting to return to the lake. Alaine will contact Darren from the golf course to find out where they got their green laser that scares the geese off. After finding out where he got it, maybe we should get one for Brian.

- **Policy and Procedure – Theresa**

The formatting used in this document differs from that of the Finance Committee. To maintain consistency, the Finance Committee will provide the Governance Committee with a copy of its formatting guidelines.

The Procedures for the Election Policy will be adopted at the Board Meeting on April 17th. Theresa has sent it to the parliamentarian for feedback. The board must also review the policy and submit comments or suggestions to Theresa.

Committee Reports:

- **Events Committee – Sarah**

Bunco Night was enjoyable; we raised \$115.00 in donations, and another \$100 was dropped off at the office to support the Kids Fishing Derby.

We still need Easter donations, such as candy and small toys to fit in the eggs, as well as items for raffle baskets.

The mini hydro races are Saturday, April 12th, at 9 a.m. There will also be kids' activities.

- **Water Committee – Theresa**

Received pricing to print, fold, and mail the Consumer Confidence Report and inserts.

Completed the application for grant money for the PFAS.

- **Finance – Judy Zygar:**

The Finance Committee is working with OrgSupport to do our billing.

EXECUTIVE SESSION: Adjourned at 7:20 for the Executive session.

Adjournment: 8:05 pm