



SCOTT LAKE MAINTENANCE COMPANY

BOARD OF TRUSTEES

December 21, 2023

6pm – 8pm

Zoom and in Community Center

Call to Order at 6 pm

ROLL CALL – BOARD OF TRUSTEES PRESENT

☐ Eric Riffe ☐ Dane Johnston ☐ Judy Zygar ☐ Ben Snyder ☐ Tom Culleton ☐ Theresa Parsons ☐ Mike Pierce ☐ Marci Simmons ☐ Joe Viola

Adoption of Agenda:

MOTION: It was moved by Judy Zygar and seconded by Mike Pierce to adopt the agenda by with the addition of the fence quote. Motion passed unanimously.

Minutes Approval:

MOTION: It was moved by Joe Viola and seconded by Tom Culleton to approve the minutes with changes. Motion passed unanimously.

Minutes from special December meeting will be approved during January Meeting.

SLMC Member Comments and Board Responses – 30 minutes 3 minutes per member to speak.

No member comments

Old Business:

- Compliance Committee Chair – Eric
MOTION: It was moved by Marci Simmons and seconded by Judy Zygar to appoint Joe Viola as the chair of the Compliance Committee. The motion passed unanimously.
- Lean-to – Penny
MOTION: It was moved by Mike Pierce and seconded by Joe Viola to table to next meeting. Motion passed unanimously.
- Insurance – Joe
Our current insurance is still good, waiting for answers from American Insurance Company to see if they can give a better price.

New Business:

- Vice President Position – Eric

Do we want to leave the vice president position vacant and wait until the May elections?
Secretary of State informed us that so long as we have a President and Secretary, we can do business as usual. keep that open till May? All in favor of waiting but will address it again if needed.

- Budgets, Working Sessions, Town Hall Meetings – Eric
 - Will need to do a working session for 2024-2025 budgets and to work on Policy and Procedures.
 - The Parks Committee will begin their Policy & Procedures at their meeting on Wednesday, January 10th at 6 pm.
 - Working Session scheduled for Tuesday, January 16th from 6 pm-8pm to review Parks Committee's Policy & Procedures.
 - Need to schedule Town Hall meetings to review our current Bylaws.
 - The Parks Committee would like to have a Town Hall meeting regarding the park prior to summer.
 - Additional Town Hall meetings will be scheduled during the January 18th meeting.
- Park List – Marci
 - Will come back to park list, but Marci would like to talk with Matt to review what the Parks committee's plan for the park is.
- Honey bucket – Marci
 - Eric informed the board that there was no charge for the honey bucket that was vandalized by fire this summer, as his business does so much business with them. Eric will call and have a handicap honey bucket brought back as soon as possible.
- Gate Locked at Park? – Eric
 - Marci stated that the gates have helped keep out troublemakers.
 - The Parks Committee should check with the dock company to see about getting a longer ramp.
- Financial Investment – Judy
 - The Money Market funds from the Water and HOA have been invested by Pillar Financial. See handout in packet.
 - See if another link can be added to the financial page on the website for information for Pillar Financial information.
- Matt's Schedule – Penny
 - Handed out past and current work performed.
- Comp Time – Penny
 - Over the past month Matt has been coming in on weekends to clean the community center due to double rental bookings.
 - Janis Snyder offered to volunteer to check and clean if needed.

- Staff Insurance 2024 – Penny
 - Medical insurance changed with the new year. There was minor increase, which will not affect our current budget. Will need to increase the budget for the employee insurance for the next year budget.
- Fence Quote – Eric

MOTION: It was moved by Joe Viola and seconded by Judy Zygar to approve the Southgate Fence quote to replace the fallen fence in the treatment center due to tree damage. Motion passed unanimously.

Executive Session – Review Board Members Action at Special Meeting on 12/6

MOTION: It was moved by Dane Johnston and seconded by Tom Culleton to move into executive session for 15 minutes. Motion passed unanimously.

Executive session starts at 7:25 pm

Executive session ended at 7:40 pm

Committee Reports:

- Compliance Committee - Joe Viola volunteered to chair the committee.
- Governance – Has taken a few weeks off meetings and will begin again on January 8th and will look at scheduling another town hall in January.
- Parks and Rec – A big thank you to the Events Committee, HERS, SLAMs and all the volunteers for all their hard work.
- Water Committee – A couple of issues with water meters have been resolved. Working with Governance to get language for the water part of the bylaws.
- Finance Committee– working on Financial Plan and Policy & Procedures.

Meeting adjourned at 7:53pm.