



SCOTT LAKE MAINTENANCE COMPANY

BOARD OF TRUSTEES

October 19, 2023

6pm – 8pm

Zoom and in Community Center

CALL TO ORDER AT 6:00PM, ROLL CALL, QUORUM

ROLL CALL – BOARD OF TRUSTEES PRESENT

- Eric Riffe Judy Zygar Joe Viola Tom Culleton Theresa Parsons
- Mike Pierce Marci Simmons

BOARD OF TRUSTEE EXCUSED ABSENCE

- Ben Snyder Dane Johnston

ADOPTION OF AGENDA

- Joe Viola would like to modify the Agenda to add under new business the review of our current insurance carrier and to get comparisons quotes from other companies.

MOTION: It was moved by Theresa Parsons and seconded by Tom Culleton to adopt the agenda as amended. The motion passed unanimously.

MINUTES APPROVAL:

MOTION: It was moved by Joe Viola and seconded by Tom Culleton to approve the minutes as presented. The motion passed unanimously.

SLMC MEMBER COMMENTS AND BOARD RESPONSES – 30 minutes

3 minutes per member to speak.

- Cindy Hoey – Suggested that when meetings are cancelled that notices should go out to the community in case anyone wanted to attend. She showed up to the HERS club meeting and no one was there.

Committee chairs will notify office staff when the committee meetings have been canceled so that the calendar can be updated.

If a community member would like to join a committee, that person should fill out a Committee Sign-up form and turn it into the office. Penny will then send it on to the committee chairperson to contact the prospective new member.

- Susanne Fromme - Suggested a post should be done to let everyone know how to join a committee.
- Dennis Cains – The ERCU group had their test run of the mini hydroplane races. Their Board members said the lake was perfect and would like to tentatively schedule a race for April 2024.

OLD BUSINESS

CODE OF CONDUCT – COMMITTEE MEMBERS

The Code of Conduct is tabled until further information can be obtained from the attorney.

TENNIS COURT/PICKLE BALL/BASKETBALL COURTS

MOTION: It was moved by Marci Simmons and seconded by Joe Viola to approve TJ Asphalt to resurface the tennis/pickleball/basketball courts at his next available appointment, weather permitting, no temperatures below 45 degrees, and to allow enough lead time to inform the community of the area being closed. The motion passed unanimously.

The Board would also like to know what the warranty covers.

EMPLOYEE HANDBOOK – PTO SECTION

MOTION: It was moved by Joe Viola and seconded by Judy Zygar to approve the changes made to the PTO section of the Employee Handbook. The motion passed unanimously.

NEW BUSINESS

COST OF DEALING WITH WOOD FROM DOWNED TREES

- Advertise that wood rounds will be available to the community and have them call the office to be placed on a list when the wood is available for pickup.
- We do not want to have people with axes or wood splitters in the park.
- Have the rounds moved to the plant or to the parking lot by the tennis courts.
- For safety reasons we need to get the wood out of the park prior to people picking it up.
- Staff will get all the rounds to the tennis courts. Once that is done the people that signed up to get wood will be notified when it is available for pickup.
- The wood that Matt has already split should be given to the elderly or who are physically unable to cut wood.

INSURANCE QUOTES

Joe Viola will check into possible new insurance carriers to see if we have the coverage we need and get the best price.

MOTION: It was moved by Joe Viola and seconded by Theresa Parsons to authorize Penny Dorr, SLMC Executive Secretary, to release financials, property owned by SLMC information and anything else that prospective insurance companies might need to give us a quote. The motion passed unanimously.

COMMITTEE REPORTS

ARCHITECTURAL AND COMPLIANCE

- Committee meetings were cancelled.
- It was asked how many compliance letters have been sent out.

COMMUNICATIONS

- The committee meeting was cancelled.

GOVERNANCE

- The last two meetings have been cancelled.
- Mike mentioned that Dane would like to have the Governance Committee address the trees hanging over ditches. It was brought up that the county is responsible for keeping the ditches clean. Homeowners should call the county if their culvert needs cleared out as they need to be clear of debris.
- The committee is looking at the CC&Rs to review how partial payments are applied.
- Mike will be sending out the Bylaws & CC&Rs for board members to make comments, all comments need to be emailed to Mike no later than November 1st.
- Would like to schedule Town Hall meetings beginning in November.

PARKS AND REC

- The committee did not meet this month.
- Next meeting will be in November and the committee will start working on the Policy and Procedures.
- Parking Permit Policy – Marci will send out the Parking Permit Policy to the Board members and it will be placed on the November Agenda for review.

WATER

- A leak was discovered off of Trevue, but it was not connected to the main water system.
- Electrical breaker at Well #5 keeps tripping, Reliable Electric fixed.
- Having issues with the pressure relief valve at well #4.
- Issues at the booster station – KCL will repair.
- Working with the Governance committee on documents and finance.

FINANCE

- Next meeting will be on Monday, October 23, @ 11 am.
- Our CD with Heritage Bank matures on November 11th.
- RCAC has courses on Financial Management and Board Structure and is willing to either present them at a Board meeting or via Zoom.

EVENTS

- Trunk or Treat begins at 6, all vehicles must be parked and decorated by 5:45 and remain in their spot until all kids are done. We are expecting approximately 200 kids. We do need more cars to participate, you don't have to decorate them. There will be a prize for best decorated vehicle.
- December 17th will be pictures with Santa Claus. Need new or gently used stuffed animals for Santa to give to the kids.
- Events committee meets the first Monday of the month at 7 pm.
- Sussane Fromme stated that Sherrif Sanders is holding Town Hall Meetings.
- Tom Culleton stated that we are trying to get him for a Town Hall meeting here on the first of the year.
- August is National Night Out and the committee will plan something for that.

Scheduled of working session on November 9th from 6 to 8 pm.

Meeting adjourned at 7:40 pm.