



**BOARD OF TRUSTEES REGULAR MEETING MINUTES**

**ASSOCIATION NAME:** Scott Lake Maintenance Company  
**DATE AND LOCATION:** September 15, 2022, in the Community Center/via Zoom  
**CALLED TO ORDER AT:** 6:00 PM by President Graham

**ROLL CALL - BOARD OF TRUSTEES PRESENT:CONFIRM QUORUM:**

<input type="checkbox"/> Richard Graham	Eric Riffe
<input type="checkbox"/> Judy Zygar	Jyll Jones
<input type="checkbox"/> Marci Simmons	Mike Pierce
<input type="checkbox"/> Jim Hawkes	Dane Johnston
<input type="checkbox"/> Theresa Parsons	

President Graham confirmed that a Quorum was present.

**ADOPTION OF AGENDA AND MINUTES**

- a. The agenda was adopted as submitted by acclamation or unanimously.
- b. Minutes from August 2022 were submitted and approved

**PRESIDENT MESSAGE**

I am going to chair our board meetings a bit differently. During motions, each member will get 3 minutes to talk and have the floor without interruption. Once the discussion phase is finished a vote will occur and I'll announce the result. During non motion agenda items, the listed person has the floor and will speak without interruption. If you have a question for this person, raise your hand and I'll call on you when I can. At the end of each agenda item, I will open up a short period for the community to ask questions, not board members.

**By Law Refresh Campaign:**

To get awareness out to the community regarding the importance of the coming By Law changes and the requirement of a majority vote to ratify the changes, we will be sending out post cards to every property owner, posting on social media and our website. We might also do road signs like the boil notice signs. We don't know when the By Laws changes will be ready for review but getting the awareness out early will prepare the community once they're ready. In addition, we want to have multiple town hall meetings to discuss the By Law changes, we'll be offering multiple dates for these town hall meetings so we can accommodate your busy schedules.

**1. MOTION TO: Adopt a Fee Schedule, however, it will not go into effect until the supporting documents that point to this fees schedule, such as the revision of the water rules, policies and procedures are in effect and current and point to this fee schedule.**

**Amended motion to put (Expire December 31, 2022) on the Special Assessment fee line item.**

MOTION BY: Rich Graham \_\_\_\_\_ SECONDED BY: \_Eric Riffe\_\_\_\_\_

**Amended Motion APPROVED:** YES

Discussion: Special Assessment can be left on and will amend when it's done in December 2022. Eric mentioned that if someone was new to the community, it would be helpful to know where the SA is coming from. Put expired in December 2022. It's a property assessed value.

**2. MOTION TO: Adopt and accept we move forward on the proposal for installing security cameras in the park and the treatment plant.**

MOTION BY: Rich Graham SECONDED BY: Eric Riffe

APPROVED: Yes In Favor 7 OPPOSED: 1

Discussion: Rich has completed research to put cameras in park and treatment plants. Will this be installed by volunteers and will there be additional costs. Mike input was that we don't need cameras at the treatment plant. Response is that the treatment plant is the heart of our water system, and we need security there. General discussion ensued. Cameras will be configured to have the admin office monitor the data. This will be monitored when needed.

**3. MOTION TO: Adopt the proposal to have pickle ball and tennis lines painted and the courts smoothed at the park.**

**Jim amended motion to not decide tonight, to get more information to move forward come back next month with more data.** Eric second.

**Approved.**

**Motion to table until a contractor can give us a bid with more data.**

MOTION BY: Rich Graham SECONDED BY: Marci Simmons

Amended and tabled (see discussion above) until March 2022.

Discussion: Is this what want to do now? Perhaps surfacing and the lines for both tennis and pickleball. Marci thinks we should not do this now as it's a spring thing. Don't want to do this twice now and in the spring. The board is thinking about this, and we wanted to let the community know where we are heading. Contract a company to do this, the full resurface and painting of the lines.

**4. MOTION TO: CC&R Violations – For violation to SLMC Covenants under Miscellaneous:**

*Section 1: No poultry, rabbits or livestock shall be kept or maintained on any lot.* The Motion was for the board of directors to set in motion a fine schedule for violations of this covenant. Starting November 1, 2022, SLMC Admin office will send a letter with the violation stated, give a timeline to correct the violation. The fine will be a onetime \$100 and \$10 each day the violation is not corrected within the timeline stated in the letter. If payment is not made in a timely manner, the lien process may be engaged.

MOTION BY: Rich Graham SECONDED BY: Eric Riffe

APPROVED: Yes

**5. MOTION TO: SLMC approve the use of the community center and the community center parking lot to host the Harvest celebrate and the Trunk or Treat event.**

MOTION BY: Jyll Jones SECONDED BY: Marci Simmons

APPROVED: Yes

Discussion: Anna and Stephanie keep the board updated on activities expected. Anna and her committee will be the driver of this event. Anna shared her vision, and all the activities are in the works. Jyll will post on social media when the event is finalized.

Discussion Lease a new printer for the admin office for ability to produce bulk mail and larger mailings. The lease cost does not include postage/toner/paper. Jim indicated that we might not be ready for yet. This is just a topic for discussion.

Financial Report: Judy will be producing financial reports to be on the web site. Thanks to our former Treasurer, Kelleigh, for moving us forward with our finances.

#### **ANNOUNCEMENTS**

- Dave Tracy – Partner with BoT to purchase a new stove for the community center – proposed by SLAMS club. SLAMS will do the research, delivery and installation.
- Anna Kolowinski – Harvest party on Oct 30, 2022. Would like BoT approval so that insurance is covered.
- Introduction of Matt Patton, SLMC Maintenance.
- Tom Culleton urged residents to support Prop 1 for the fire fighters
- Dave Tracy mentioned that Sept 24, SLAMS and HERS rummage sale in Community Center.

Meeting adjourned 8:45 pm