



BOARD OF TRUSTEES REGULAR MEETING MINUTES
Scott Lake Maintenance Company

DATE AND LOCATION: Thursday, February 17, 2022, in the Community Center and Zoom

CALLED TO ORDER AT: 6:00 PM by President Graham

ROLL CALL - BOARD OF TRUSTEES PRESENT:

Rich Graham	Theresa Parsons	Tiffany Round
Eric Riffe	Marci Simmons (Zoom)	
Kelleigh Eckholm	Mike Pierce	
Jyll Jones	Jim Hawkes (Zoom)	

CONFIRM QUORUM: President Graham confirmed that a Quorum was present.

I. ADOPTION OF AGENDA

- a. The agenda was adopted as submitted.
- b. Marci Simmons made a motion to accept the agenda as presented. Motion was seconded and passed unanimously.

II. ADOPTION OF MINUTES

- a. Minutes were presented for review or amendment.
- b. Marci Simmons made a motion to approve the minutes as amended. Motion was seconded.

a. PRESIDENT ANNOUNCEMENTS

- b. Town Hall – On February 10th, we had our first Town Hall Meeting where we met with community members to answer questions and hear concerns. While there wasn't an established agenda for this Town Hall, minutes were taken and will be posted. Regarding working sessions that the board might take from time to time, we'll be posting these and making them available for observation.
- c. Suzanne Fromme indicated in January 2022 Board meeting that any working sessions must be available for all community members, they cannot comment or participate but can view all working sessions. President Graham acknowledged to Suzanne that the Board will adhere to this requirement.
- d. Board position opening – In the last 30 days, a board position opened as Sherry Stacy resigned from the board. This also made available an officer position of Vice President. The Board unanimously appointed Theresa Parsons to this vacant position. Theresa will make an excellent addition to this Board and brings with her deep knowledge of our water system. She demonstrates an always learning character and isn't afraid to ask the critical questions. Welcome Theresa!
- e. Spring is coming and February has had some beautiful days with little rain. It feels like it's getting warmer too. Our waters have receded from the flooding and the walking bridge has been inspected and is safe to use again. The bathrooms in the park are ready to be open too, just in time for spring use. Your Board is working hard on our access policy. Areas of our community such as park bathrooms, boat launch gate, community center will get an update to how we manage access. One of the basic principles here is that we approach the access with simple processes that are affordable to our community.
- f. Lance's last day was January 31, 2022. We conducted an exit interview and feel that it went well. We've posted a Maintenance Technician position on our facebook, website and reader board. Applications are coming in and we hope to have a decision by the end of the month. Our core water requirements are

being met by Mike Pierce who's performing the daily Chlorine testing and Kelly Braun who's accepted a request to do the meter readings and train when we have an employee. A big thank you to Mike and Kelly!

III. MEMBER COMMENTS AND ANNOUNCEMENTS

Dennis Cains – informed board about one of the docks in the park had come loose. The one closest to the fishing pier. Dennis tried to bring it back into line but was not able to accomplish that. Dave Tracy informed the Board who built the dock and perhaps contact them.

Dave Tracy, SLAMS, spoke about the upcoming Fishing Derby. Date to be determined soon. Two age limit groups; 7 and under and 8-14. Fun prizes will be strangest live critter, first fish brought in, biggest fish, etc.

Loaner poles and fishing tackle will be available if the participants don't have their own.

Dave reiterated about needing volunteers to help with this fund-raising effort. The fish will be stocked 4-5 days before the derby. Access will be blocked off after lake stocking.

Volunteers are needed for:

- Registration Team – help get kids signed up; Waivers signed, etc.
- Boat/pier Team – Fit life jackets and getting on to boats
- Volunteer Boats – If you would like to have your boat on the water and take participants out to fish
- Fish check in Team – weighing and measuring fish and general check in for participants
- Prize Management Team – HERS club leads this, still need volunteers
- Fish Cleaning Team – this will show and teach parents and kids how to properly clean and care for fish caught
- Beach Patrol Team – Need the most volunteers for. Teach how to bait hooks, un snag, and tangle lines
- Raffle Sales Teams – HERS could use some more volunteers
- Food Prep Teams – sponsor to provide free hot dogs
- Set up – occurs the night before.
- Check out SLAMS homepage and SLMC Facebook pages and website www.scottlake.net

Every kid that enters the derby, will receive a new fishing pole.

Jim Hawkes – asked if this is properly represented on our official communication channels. Rich responded that he is happy to put this information up, and asked Dave to provide the details.

Rich asked how the fish were paid for, and if SLAMS needs help from the board.

1. MOTION: Scott Lake Maintenance Company pay for 100% of cost of stocking the lake with fish, regarding the Fishing Derby as this will benefit all our community.

MOTION BY: Richard Graham

SECONDED BY: Eric Riffe

APPROVED: Yes NOT APPROVED: _____ TABLED: _____ DIED: _____

2. MOTION: Nomination for Vice President of the SLMC Board of Trustees. President Graham nominated Eric Riffe for this position. Jim Hawkes asked Eric if he was willing to accept this position.

Call to Vote: Approved unanimously.

3. Ratification of Board Poll to appoint Theresa Parsons to the SLMC Board of Trustees.

Call to Vote: Approved unanimously.

GENERAL DISCUSSION

Community Volunteers – great response from community. All are encouraged to volunteer for committees:

Financial Report: Working with auditors to provide necessary information. Revenue taxes have been filed. 2020 IRS taxes have been filed, we were granted an extension in 2021 and the auditors are working on those now. General questions on the Expense by Category and the Income by Category information handed out. Members asked for a simpler way to present SLMC Financials. All financial information shared at SLMC board meetings will be for the previous month.

Wendy Malloy – asked that all documents talked about be online as soon as possible and provided before the meeting.

Dane Johnston – asked about postage and printing. December 11, 2022 meeting and the letters and such for that meeting. General discussion on many aspects of our financials.

3. MOTION TO NOT ACCEPT SPIDEL ACCOUNTING PROPOSAL.

Jim Hawkes asked if this was off the table. Renegotiate with Spidle ensued as we disagreed with several items within the contract. Spidle did not want to make changes to her proposal currently.

MOTION BY: Rich Graham _____ SECONDED BY: Jim Hawkes

APPROVED: YES _____ NOT APPROVED: _____ TABLED: _____ DIED: _____

Water Report: Theresa Parsons. A water committee has been established. The first meeting will be Tuesday, Feb 22, 6 pm. Theresa explained that we a key element needs to be the mapping through a GiS structure of our water system, Theresa introduced her committee members. Explanation of proposals her committee has received: Liquivision for \$3800 and one from Inland Potable for \$2900 (plus tax). There are possible other expenses that will likely be needed. These could be defects, cracks, etc., but a structural review will require a structural engineer to be hired separately. This will be something the committee will also follow up on and is estimated to cost \$2,000 to \$3,000. Other aspects need to also be addressed such as dechlorination, sediment removal, how to dispose. etc. Some minor repairs if needed may be addressed. There may be some additional clean up or repair work that could add some costs and we will keep you informed. Quick reviews gave Liquivision high marks, and we believe that any additional costs will be less than with Inland Potables as well as their proposal was more comprehensive. The quote was for \$3,805 plus tax at 8%=\$4,109.40, excluded disposal of the sediment and repairs.

4. MOTION TO AUTHORIZE THE WATER COMMITTEE TO REVIEW AND SELECT A FIRM FOR THE CLEANING AND INSPECTION. HIRING OF OTHER VENDORS TO DO THE NECESSARY AFTER WORK OF INSPECTION/CLEANING RESULTS. AUTHORIZATION OF \$6500 FROM RESERVE FUNDS TO COMPLETE THIS WORK. EMPOWER THE WATER COMMITTEE TO MAKE THESE DECISIONS.

MOTION BY: Rich Graham _____ SECONDED BY: Marci Simmons

APPROVED: YES _____ NOT APPROVED: _____ TABLED: _____ DIED: _____

No Discussion ensued. In the future many things will be forthcoming regarding our water system. Is pursuing more information on many aspects of our water system.

Discussion on Thurston County Sheriff Contract. Marci indicated she would like to bring back the community watch program in SLMC. President indicated that renewing this contract may not be in the best interest of SLMC. There might be other solutions we need to investigate. Currently if we were to renew, we would need to address specific details of a new contract. Renewing is not on the table currently. No motion was made until more research and options is completed.

Discussion on website proposal and update. President Graham indicated he created beta SLMC website to improve menu, login capabilities, and provide to community via login specific information. To visit this website visit Beta.scottlake.net. Implementation of the login functionality. Login will be email address. Password will be your NW Water account number for water billing. Security is UpToDate for all SLMC websites.

Discussion on Landscaping proposal: Eric Riffe discussed landscape maintenance that runs through April 1 – Oct 31 each year. We pay approximately \$30K for this 6-month contract. Eric indicated he would like to discuss not renewing this contract. Okay to accept other landscape company proposals. Jim Hawkes indicated to review important items to SLMC and that would help us in future landscaping contracts. Provide criteria in future proposals. Rich mentioned that SLMC needs to be more pointed in our contract negotiations. Who will develop the criteria? Theresa recommends that criteria need to come from the Parks and Rec committee. Jim recommended more specific criteria be thought about.

5. MOTION TO NOT RENEW PRO TECH LANDSCAPING CONTRACT for 2022.

MOTION BY: Marci Simmons SECONDED BY: Rich Graham

APPROVED: YES NOT APPROVED: _____ TABLED: _____ DIED: _____

For The Good of The Order:

Discussion on maintenance position. Briefly described and summarized what the Maintenance job description will entail regarding the landscaping specifically.
Mention that SLMC develop a scope of work for all proposals.

Meeting is adjourned at 7:38 pm