



**Scott Lake Maintenance Company
Board of Trustees
August 19, 2021 | 6:00 PM**

This meeting will be conducted remotely

This meeting may be attended using the following methods:

Video Connection via Zoom

<https://us02web.zoom.us/j/87993819774?pwd=NTRnMmVRajJSSWVYKzdIK0k3ZjNVUT09>

Meeting ID: 879 9381 9774

Password: BOARD21

Telephone Dial-In

+1 253 215 8782 | Meeting ID 879 9381 9774 | Password 7947535

SLMC Member Comment

Registering to Speak: Individuals wishing to speak during SLMC Member Comment will need to register their request with the SLMC Office at (360) 352-4787 or email office@scottlake.net before 4:00 PM on the day of the meeting.

Each speaker will be allowed three (3) minutes to speak.

Submitting Written Comments: Written comments by those who are otherwise unable to attend the meeting, may be submitted to the SLMC Office at office@scottlake.net, with the subject line "Board of Trustees meeting member comment". Written comments received by 4:00 PM on the day of the meeting will be forwarded to the Board of Trustees for review and will not be read aloud during the meeting.

1. Call to Order, Welcome, Introductions

President Tom Culleton

2. Agenda Review and Approval | ACTION REQUESTED

President Tom Culleton

3. Consent Agenda | ACTION REQUESTED

President Tom Culleton

- a. [Minutes of the July 15, 2021 Board of Trustees meeting](#)
- b. [July 2021 Financial Report](#)

4. SLMC Member Comment

5. President's Report

President Tom Culleton

6. Executive Secretary's Report

Caitlin Magee, Exec. Secretary

- a. 2020 Audit Update
- b. Park Bathroom Repair Update
- c. Water System Repair Update

7. Finance Committee | ACTION REQUESTED

Treasurer Ruth Elder

- a. [Maturing Certificate of Deposit](#)

8. Architectural & Compliance Committee | ACTION REQUESTED

Dave Tracy

- a. [2531 Link Court](#)
- b. [2635 Trevue Avenue](#)
- c. [2837 Bonavista Drive](#)

9. Scott Lake Facilities Mask Requirements

Caitlin Magee, Exec. Secretary

- a. [Thurston County Health Officer Masking Directive](#)

10. Member Requests for Consideration

Caitlin Magee, Exec. Secretary

11. Executive Session

President Tom Culleton

- a. Executive Session pursuant to RCW 64.38.035 (4) to discuss personnel matters

12. Executive Secretary Performance Appraisal | ACTION REQUESTED

- a. [Draft Performance Appraisal](#)

13. For the Good of the Order

14. Adjourn