

SCOTT LAKE MAINTENANCE COMPANY

BOARD OF TRUSTEES

April 18, 2024

6 pm – 8 pm

Zoom and in the Community Center

Call to Order, Roll Call, Quorum

President

Adoption of Agenda

President

Minutes Approval:

President

Draft minutes – February 15, 2024

SLMC Member Comments and Board Responses – 30 minutes 3 minutes per member to speak.

Old Business

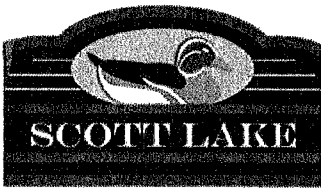
- Draft Budget – Eric
- Wood Chips - Marci
- Matt's Unfinished Project Lean-to & Couch Removal – Eric

New Business

- Maintenance Position – Eric
 - Job Description
- Landscape Company – Eric
 - NW Landscape 360 – Brian Bowes
 - ProTech Commercial Landscape
- Packet for Mailout – Penny
 - Instructions for voting
 - Proxy Form
 - Ballot
 - Bios
- Sides for Trailer – Mike
- Trees on Pathway/Trevue - Eric
- Jake Larson – Chlorine Reads/On-Call Proposal

Committee Reports

- Architectural and Compliance
- Communications Governance
- Parks and Rec
- Water
- Finance
- Events



SCOTT LAKE MAINTENANCE COMPANY

BOARD OF TRUSTEES

March 18, 2024,

6 pm – 8 pm

Zoom and in the Community Center

Call to Order at 6 pm

ROLL CALL – BOARD OF TRUSTEES PRESENT

Eric Riffe Judy Zygar Tom Culleton Theresa Parsons Mike Pierce
Marci Simmons Joe Viola

Adoption of Agenda:

MOTION: It was moved by Theresa Parsons and seconded by Tom Culleton to adopt the agenda as amended adding Parliamentarian for the Annual Meeting and the park proposal. The motion passed unanimously.

Minutes Approval:

MOTION: It was moved by Theresa Parsons and seconded by Judy Zygar to approve the minutes of the February 15, 2024, meeting. The motion passed unanimously.

SLMC Member Comments:

- It was mentioned that the couch in the community center needs to be removed.
- Janice Snyder wanted to know when the videos from the meetings were going to be posted on the website. We are currently looking for an IT company and that would be something they would do.
- Janice then asked if the board was considering Ben's proposal to provide IT support for SLMC. If Ben becomes licensed and bonded the board could consider his proposal.
- Dane Johnston stated that Matt needs to walk the ballfield for garbage, needles, and a broken pipe Dane found that his dog keeps going to every time he walks him.
- Dane also mentioned it would be nice if the board packets were available at the meeting so that those in attendance could follow along with what the board was talking about.

Old Business:

- Fee Schedule:
Add for Final Notice: Covers the 3 notifications of non-payment & pending shut off. Charged on third notification, a letter in the bill and posted on the door.

Add for digital records: Fee varies - Up to 5 pages and/or up to 15 minutes of staff time free; Up to 20 pages and/or up to one hour of staff time-\$20; over 20 pages and/or over one hour of staff time-\$20 plus staff time at the full hourly rate for that employee

Add for Ballfield Rental: Fee varies – The standard field rental charge agreed to by the local fields for youth organizations; \$50 for community rental.

MOTION: It was moved by Theresa Parsons and seconded by Eric Riffe to adopt the Fee Schedule. The motion passed unanimously.

- Cell Tower:
Eric will have the attorney review; the contract needs to be renewed in 2025.

New Business:

- Draft Budget:

MOTION: It was moved by Theresa Parsons and seconded by Tom Culleton to adopt the draft budget as amended to send out to the community for questions and answers. The motion passed; Marci Simmons abstained from voting.

- Sound System – Desco:

MOTION: It was moved by Eric Riffe and seconded by Judy Zygar to have Desco install a new sound system in the community center. The motion passed 4 yes's and 2 nos.

- Dock Anchoring System:

MOTION: It was moved by Eric Riffe and seconded by Tom Culleton to move forward with the dock anchoring by Alpha Marine. The motion passed unanimously.

- Neighborhood Beautification at the Park:

Sarah White, the Events Chair, presented the proposal for the park asking for funds now so that they could begin obtaining the necessary plants and materials.

Marci Simmons asked why Sarah hadn't discussed this with the Parks Committee before bringing it to the board and who was going to water the newly planted stuff.

It was stated by Matt that after the first year, they wouldn't have to be watered, but he would be able to take water in buckets down during the first year of planting.

MOTION: It was moved by Eric Riffe and seconded by Tom Culleton to approve the park beautification of the park project. Motion passed 4 yes's and 2 nos.

- Town Hall/Ice Cream Social:

It was asked if the Events Committee could include sugar-free and gluten-free options.

MOTION: It was moved by Tom Culleton and seconded by Joe Viola to approve the purchase of ice cream supplies for the Town Hall meeting. The motion passed unanimously.

- SLMC Proposed 2024/25 Events:

The Board has stated they are in support of the proposed 2/25 events.

- Election of Board Members:

Discussed that all nine seats were up this year and that staggering the terms would need to be done, which would be by how many votes each candidate received. 3 candidates with the most votes would serve 3-year terms, the next 3 candidates with less votes than the first 3 and more votes than the last 3 would serve 2-year terms and the final 3 with the lowest votes would serve a 1-year term.

- Parliamentarian for Annual Meeting:

Our attorney sent over 3 recommendations to use for the Annual Meeting. Theresa stated that one of them has moved out of the area, another lives in Bellingham and is 81 years old and will not come down and the third was Eric Peters.

Eric charges \$100 for travel time and \$100 per hour for his time.

MOTION: It was moved by Theresa Parsons and seconded by Marci Simmons to hire Eric Peters as the parliamentarian for the Annual Meeting and to use his expertise as needed on future stuff. The motion passed unanimously.

- Park Proposal:

Marci Simmons proposed new picnic tables, bleachers, and BBQs. The funds for this are the remaining capital budget for 2023/24. The proposed amount is over the remaining capital budget funds, so the board requested that Marci rework her proposal so that she is within her funds. Once done, it will go to a poll vote for approval.

Executive Session: The board went into executive session at 7:35 for 20 minutes to discuss personnel.

Eric Riffe stated that the board went into executive session because Penny had her year review and the committee needed to discuss her rate of pay.

MOTION: It was moved by Tom Culleton and seconded by Theresa Parsons to approve a 3.2% COLA increase and a \$2 raise for Penny Dorr, our Executive Secretary. The motion passed unanimously.

Committee Reports:

- Governance – The Bylaws are complete, and they have requested they be sent to the attorney along with a list of questions the Governance Committee needed to answer.
- Compliance Committee = Joe Viola reviewed the past due account list and anyone who was behind \$1,000 he removed from the list. If they are that far behind, they are not going to clean up their yards.

- Finance Committee– Continue to work on the Financial Plan and Policy & Procedures; The Financial Committee meets on the 1st & 3rd Mondays. Doug Ogden shared his spreadsheet on our assets and will assist us in the future budget process.
- Water Committee – The bladder tanks need replacing, and we have received a quote from American Pumps to replace them.

MOTION: It was moved by Tom Culleton and seconded by Mike Pierce to replace the bladder tanks and have American Pump do the work. The motion passed unanimously.

Asset Management Plan – a living document to manage assets and work toward prioritizing an improvement plan.

- Parks & Rec – Marci would like to have a cut-out window in both the men's and women's restrooms so that the motion lights will come on when the doors are open.

The meeting adjourned at 9:32 pm.

SCOTT LAKE MAINTENANCE COMPANY
HOA OPERATIONS ACCRUAL BUDGET/FORECAST
May 2024 – April 2025

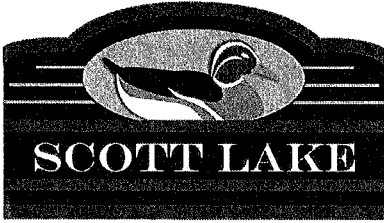
CATEGORY	TOTAL
Income	
ASSESSMENTS	
HOA Fees = \$41.60 X 682	\$340,454.40
Other Income	
Community Center Rental	\$6,000.00
Park Shelter Rental	\$700.00
Ballfield Rental	\$720.00
Boat Ramp Keys	\$350.00
Cell Tower Lease	\$12,970.86
TOTAL GROSS INCOME	\$361,195.26
Expenses:	
Monthly Bills & etc.	
Licenses & Permits	\$1,500.00
Office Supplies	\$2,500.00
Office Equipment	\$2,400.00
Software/Subscriptions	\$7,000.00
Printing Costs	\$2,400.00
Community Center Supplies	\$1,800.00
Park Supplies	\$2,500.00
Events Supplies	\$7,000.00
Special Meeting Printing Costs	\$2,000.00
Postage & Shipping	\$1,000.00
Meeting, Seminar & Training	\$4,100.00
Bank Service Fees	\$300.00
Total Monthly Bills & etc.	\$34,500.00
Professional Services:	
Audit	\$2,000.00
Accountant	\$6,500.00
Legal	\$10,000.00
Consultant	\$15,000.00
Patrol	\$9,000.00
Janitorial	\$6,000.00
Mobile Security	\$120.00
Insurance	\$12,600.00
Security System	\$1,000.00
Total Professional Services	\$62,220.00

Payroll Expenses	
Salaries – Payroll	\$102,571.70
Personal Protective Equipment	\$600.00
Mileage Reimbursement	\$600.00
Personal Benefits	\$19,000.00
Payroll Taxes	\$18,000.00
Total Payroll Expenses	\$140,771.70
Taxes	
Property Taxes	\$250.00
Federal Income Tax	\$5,000.00
Public Utilities Tax – Dept. of Revenue	\$18,000.00
Total Taxes	\$23,250.00
Repairs & Maintenance	
Community Center	\$2,500.00
Park Maintenance	\$10,000.00
Maintenance Equipment	\$12,470.40
Building & Repairs	\$7,600.00
Equipment Maintenance	\$5,000.00
Total Repairs & Maintenance	\$37,570.40
Utilities	
Electricity - Park	\$1,000.00
Electricity – Community Center	\$4,000.00
Electricity – Street Lights	\$16,000.00
Waste Management	\$6,000.00
Sani Cans	\$4,500.00
Phone/Internet	\$5,000.00
Total Utilities	\$36,500.00
Capital Projects	
Capital Projects -Community Center	\$55,200.00
Capital Projects-Park	\$30,000.00
Total Capital Projects	\$85,200.00
TOTAL EXPENSE	\$420,012.10
INCOME	-\$58,816.84
Carryover from 2023/2024 Savings Account	\$58,816.84
NET INCOME	\$0.00

**SCOTT LAKE MAINTENANCE COMPANY
WATER OPERATIONS ACCRUAL
BUDGET/FORECAST
May 2024 – April 2025**

CATEGORY	TOTAL
Income	
ASSESSMENTS	
Water Fees \$67.60 X 597	\$484,286.40
Non-Metered Lot Water Reserve Fee \$10 X 85	\$10,200.00
Replacement Water Reserve Fee \$10 X 597	\$71,640.00
Other Income	
Cell Tower Lease	\$12,970.86
TOTAL GROSS INCOME	\$579,097.26
Expenses:	
Monthly Bills & etc.	
Licenses & Permits	\$2,000.00
Office Supplies	\$2,500.00
Office Equipment	\$2,400.00
Software/Subscriptions	\$7,000.00
Printing Costs	\$2,400.00
Special Meeting Printing Costs	\$2,000.00
Postage & Shipping	\$1,000.00
Meeting, Seminar & Training	\$1,000.00
Bank Service Fees	\$300.00
Total Monthly Bills & etc.	\$20,600.00
Professional Services:	
Audit	\$2,000.00
Accountant	\$6,500.00
Legal	\$10,000.00
Consultant	\$90,000.00
Patrol	\$3,000.00
Insurance	\$12,600.00
Security System	\$1,000.00
Total Professional Services	\$125,100.00

Payroll Expenses	
Salaries – Payroll	\$43,177.40
Personal Benefits	\$5,750.00
Payroll Taxes	\$8,000.00
Total Payroll Expenses	\$56,927.40
Taxes	
Federal Income Tax	\$5,000.00
Public Utilities Tax – Dept. of Revenue	\$18,000.00
Total Taxes	\$23,000.00
Water System	
Water Operator	\$30,000.00
Water Billing	\$62,000.00
Water Supplies	\$3,000.00
Water Testing	\$4,500.00
Water Reports	\$100.00
Water System Chemicals	\$5,000.00
Water System Repairs	\$40,000.00
Total Water System	\$144,600.00
Utilities	
Power for Pumping	\$20,000.00
Electricity – Community Center	\$750.00
Electricity – Street Lights	\$5,000.00
Propane	\$300.00
Total Utilities	\$26,050.00
Capital Projects	
Capital Projects -Water	\$150,000.00
Community Center Capital Project-Water Share	\$13,800.00
Total Capital Projects	\$163,800.00
TOTAL EXPENSE	\$560,077.40
NET INCOME	\$19,019.86



Scott Lake Maintenance Company
2631 114th Way SW
Olympia, WA 98512
(360) 352-4787
office@scottlake.net
www.scottlake.net

Facility Maintenance Technician

Salary Range: \$30.43-\$38.49 hourly

Job Description

Under the supervision of the Executive Secretary of Scott Lake Maintenance Company, this position will be assigned to perform a variety of duties with the general maintenance of Scott Lake including: perform or direct others to perform general park maintenance; maintain and repair minor repairs to existing buildings & existing facilities; perform inspections, maintenance and mechanical repairs of equipment, buildings, facilities; custodial care facilities; maintenance and repair of fences, pathways, and grounds maintenance. At all times will be responsible for the coordination of work involving contractors, seasonal staff, volunteers, and others in performing routine or preventative maintenance of buildings, grounds, or special projects.

In the performance of their respective duties and tasks all employees will be expected to:

- Perform quality work within deadlines with or without supervision.
- Interact professionally with the Executive Secretary, other employees, the Board of Directors, community members and vendors.
- Work effectively as a team contributor on all assignments.
- Work independently while understanding the necessity for communicating and coordinating work efforts with the Executive Secretary, other employees, or the Board of Directors.
- Observe applicable safety requirements, use safety equipment provided, always implement appropriate safety practices and report immediately any unsafe working conditions or hazards.

Essential Duties:

- Complete daily park checks, pick up litter, perform custodial and cleanup functions as required; clean restrooms, toilets, sinks, mirrors and walls; sweep, mop and clean floors; clean up vandalism, empty trash cans, walk the water line and scoop up goose poop, rake wood chips under playground equipment, clean out BBQ pits from debris and old charcoal, and any other duties that may be added to the park checks.
- Check and restock soap and toilet paper and hand towels at the park and the community center.

- Take out garbage from the community center and put trash and recycle cans out for weekly and monthly pickups.
- Park shelter – Sweep or blow and remove debris, clean and wipe tables, provide minor maintenance and painting as needed.
- Measure and record chlorine residual levels in the Scott Lake Water System in accordance with the Department of Health requirements.
- Operating mower, blower, chainsaw, weed eater, and a variety of landscaping/parks maintenance related power and hand tools.
- Assist in the set-up, support, and clean-up of special events.
- Assist in the repairs and maintenance of the Scott Lake facilities.
- Perform ground maintenance and care duties, such as mowing and trimming lawns, pruning trees and shrubs, and removing leaves, snow, and debris; water, fertilize and weed lawns and gardens as required.
- Inspect, maintain, and perform minor repairs for buildings, facilities and parks including fences, irrigation systems, spray grounds, turf and landscape beds, site furniture, signs, and playground equipment.
- Maintain sport courts including repairing of bleachers, cleaning, sweep and pressure wash tennis court & basketball courts. Maintain baseball field: cut grass and keep infield free of weeds.
- All SLMC public signs on all SLMC properties will be pressured washed in May and in September.
- Storm cleanup: after windstorms, snowstorms or acts of nature maintenance will clean up all debris.
- Plan, plant, and maintain gardens and landscape beds. Monitor fertility levels, pest thresholds and plant health, managing the care and environment for optimal results.
- Assist in the repair, installation and modification of landscape irrigation systems as needed.
- Possible irregular hours during emergencies and disasters.
- Check and restock Doggy bags.
- Change verbiage on reader board when necessary.
- Perform other duties as assigned.

Scott Lake Maintenance Company Properties to maintain:

Community Center – Baseball field to the grounds behind the community center.

Front Entrance

Park

Path off of Trevue

Plant across from park

Water tower off Champion

Reservoirs off Champion

From: Brian Bowes <nw.lawnlandscape360@gmail.com>
Sent: Thursday, April 11, 2024 1:03 PM
To: THERESA L PARSONS; office@scottlake.net
Subject: Bid for 1 time clean up

Hello,

We would like to propose a one time clean up bid of \$1,650.00 For the Scott Lake Community properties listed below.

Mowing, edging and weed eating Scott Lake entrance, Community Center, Baseball field, Scott Lake Park,
Foot Bridge easement, Trevue Ave. walkway easement, Scott Creek Drive wellfield and Water treatment bldg. Champion Drive and 123rd Ave. cement reservoir area, Champion Drive above ground reservoir, lot 67 Division 7 dog park on Champion Drive. Spray and clean the garden beds in the park

We are happy to schedule this as soon as we hear back from you.

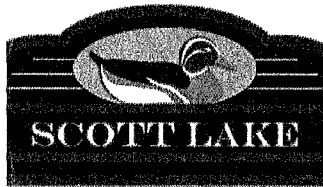
Thank you
Brina and Sabrina Bowes
Northwest Lawn and Landscape

ProTech Commercial Landscape
 Maintenance, LLC
 1148 79th Ave. SE
 Tumwater, WA 98501

Date	Estimate #
4/4/2024	265

Name / Address
Scott Lake Maintenance Company 2631 114th Way SW Olympia Wa. 98512

Description	Qty	Cost	Total
to spray beds in park then detail them out a week later and mow, edge and line trim Scott Lake entrance, Community Center, Ball field, Scott Lake Park, Foot Bridge easement, Trevue Ave. walkway easement, Scott Creek Drive wellfield and Water treatment bldg. Champion Drive and 123rd Ave. cement reservoir area, Champion Drive above ground reservoir, lot 67 Division 7 (aka: dog park on Champion Drive). 1x.		1,820.00	1,820.00T
		Subtotal	\$1,820.00
Email - protechcommercial@gmail.com Nick Hirzel cell (360)-972-1648 Office (360)705-4071		Sales Tax (8.1%)	\$147.42
		Total	\$1,967.42



Instructions for voting at Special Scott Lake Maintenance Company Meeting 1/20/2024

A Special Meeting has been called by members representing ten percent of the tracts within the jurisdiction of the corporation (corporation being the Scott Lake Maintenance Company (SLMC)). This was done through a petition received by the SLMC office on December 27, 2023.

This meeting is to specifically recall five members of the SLMC Board of Trustees. The named Trustees to be recalled are Dane Johnston, Marci Simmons, Benjamin Snyder, Joe Viola, and Mike Pierce. The petition included other requested actions that were deemed improper to do at this meeting by the SLMC attorney and will not be incorporated into the process.

These positions are all volunteer and are not paid. The action at this Special Meeting will be to vote to recall or retain each of the five Board of Trustee members on the ballot. SLMC's bylaws state in Article II: Membership: *"If any tract or tracts are held by two or more persons, the several owners of such interest shall be entitled collectively to cast one vote"*; and they also state *"...who shall have one membership regardless of the number of tracts so owned or purchased."* There is only one vote per membership allowed regardless of how many lots are owned and how many owners there are per lot.

All ballots must be received at the Scott Lake Maintenance Office by 10 a.m. on Saturday, January 20, 2024. Below are the ways to submit your vote.

- Put into the drop box on the side of the community center (24/7) **OR**
- Put into the ballot box located in the community center, 2631 114th Way SW, Olympia, WA 98512 **OR**
- Brought to the special meeting by the designated time

Members may also appoint a proxy to vote on their behalf. All proxy votes must be brought to the community center and presented to the voting overseer by 10:00 a.m. on January 20, 2023. Members must use the proxy form posted on the Scott Lake Maintenance website, also enclosed with this notice.

Envelope #1-Please put your ballot into the security envelope marked #1 and seal it. This process allows you to vote anonymously.

Envelope # 2 – then insert the sealed security envelope #1 with your ballot in it into the envelope marked #2 and sign and include your utility billing number on this envelope. If you are uncertain what your account number is, please contact the office at (360) 352-4787.

Voting overseers will be available starting at 9 a.m. Proxy Ballots - You may allow a person that you have designated to vote for you or present your vote at the special meeting. "A Proxy Form is a document by which a registered member of a company appoints another person (the proxy) to attend a company meeting and vote on the member's behalf. Every member of a company is entitled to attend and vote at a company election. Please sign and date the approved proxy form and give it to the person that you have designated to vote for you.

Enclosed with this package is a voting ballot, an approved proxy form, Envelope #1 and Envelope #2.. Envelope #1 allows anonymity as your vote is counted. Envelope #2 is to assure member voting requirements can be verified and must have a member name, signature, and contain your utility billing number (found on your billing statement from Northwest Water Systems) on the envelope. See example.

**SCOTT LAKE MAINTENANCE
PO BOX 123
PORT ORCHARD, WA 98366
360-876-0958**

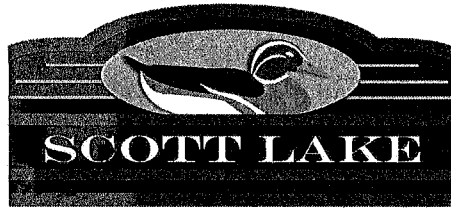
Account Number	Statement Date	Payment Due Date
759XXXXXX	00/00/0000	00/00/0000
Previous Amount	Current Charges	Pay this amount
\$XXX.XX	\$XXX.XX	\$XXX.XX

Remember - You can now view and pay your bills online at www.ub-pay.com The Municipal Code is NWSScottLake

**CUSTOMER NAME
ADDRESS
CITY, STATE ZIP CODE**

**SCOTT LAKE MAINTENANCE
PO BOX 123
PORT ORCHARD, WA 98366**

You are welcome to return your ballot anytime before January 20, 2024, 10 a.m. If you don't know your utility billing number, please call the office (360) 352-4787 and we can provide that for you.



Scott Lake Maintenance Candidates 2024- 2025 Board of Trustees

Tom Culleton

I would like to introduce myself to those that I have not had a chance to meet here in our community. My name is Tom Culleton, and I am asking for your vote to allow me to continue being on the Scott Lake Community Board.

I have lived in Scott Lake since 1993 when I built my house. Since moving to Scott Lake, I have spent several years on past boards in addition to working in the office for one year after our long time Executive Secretary retired.

My focus has and will continue to be to support community improvements. For many years I have held a strong commitment to the replacement of our water system and its components. We have made strong progress on improvements and while that has occurred, we continue to face sizable work yet to be completed.

My professional career experience has been in Operations, Manufacturing and Distribution Management. I feel these skills can benefit the community and the Board of Trustees if elected. Thank you for your consideration.

Best regards,
Tom Culleton

Jeff Curry

To the homeowners and residents of Scott Lake. I decided to run for the board, so here is a little about me. I like low monthly fees, and I won't sublet out the responsibilities of the association to a private contractor. I support maintaining and repairing our water system.

The meetings will stay public, everyone will be heard, and meetings will be scheduled at times convenient to those who work.

I have had a lifetime of dealing with community and club boards and understand the processes. Any changes and transitions will be made public, and all members will be informed. So that everyone has had a chance to present their views.

Community safety and security for our community will be a top priority. I love the amenities we have in our community, and change happens, but I will watchdog that no underhanded change happens; I will be open and honest in all my dealings representing you. P.S. Have a great day.

Jim Johnson

Hello, my name is Jim Johnson. I'm 47, and I've lived on Bona Vista CT for 25 years. I earn a living as a property manager. I think Scott Lake is an awesome place to live. I have high hopes that, if elected to the SLMC Board of Trustees, I can contribute to the betterment of our community. Thank you for your consideration, and even if it's not for me, please vote.

Julie Orcutt

I've lived in Scott Lake for going on 4 years. I've worked in State Government most of my adult life in various capacities. I have experience in HR, accounting, and a vast amount in office procedures and management. I think I can help bring civility, transparency and open dialogue to the community. I'd like to see more community voices leading changes and being included vs. the same individuals making decisions. We are a community. Everyone should have a voice.

Theresa Parsons

I have lived in Scott Lake most of my life. I am a retired civil engineer and have worked for several agencies, most recently for Thurston County Public Works. I have been on the board since I was appointed in February of 2022 and have chaired the Water Committee since then. This is a great community, and I would like to continue serving on the Board. My greatest interest is our water system, which is aging and in need of major improvements. The necessary upgrades will take planning, time, and resources and I would like to continue working on the projects we have started. Thank you for your consideration.

Mike Pierce

Property Owners Scott Lake - This is Mike Pierce and I am running for a position on the Board of Directors for Scott Lake. I am currently a Board member, having served the community for the last three years. During that time I have been serving on the Water Committee, the Finance Committee and Chairman of the Governance Committee. This board and its committees have made great progress at bringing our HOA into compliance with State and Federal Laws and becoming fiscally responsible, for the benefit of our community. We still have things to accomplish for your benefit. With the experience and knowledge gained, from the board and committees, I am qualified to be a productive member of the Board of Directors to continue the work we have started. My goal is to serve you, the owners, by making decisions that benefit the majority of our community. As a board member it is my fiduciary duty to act in good faith, to be loyal and to care for your interests (not mine) when it comes to the community. I would encourage everyone to get involved and I would appreciate your support in the coming election of the Board of Directors.

Thanks for your support
Mike Pierce

Eric Riffe

As your current HOA president, I have had the privilege of serving our community for the past year and a half. During this time, I have worked to address the needs and concerns of our residents while striving to enhance the overall quality of life within our neighborhood.

I have prioritized open communication, transparency, and accountability in all HOA matters. We have been able to tackle various challenges and implement positive changes that benefit us all.

I remain dedicated to addressing any concerns or suggestions brought by our residents. Your feedback is invaluable, and I am committed to representing your best interests to the best of my ability.

I am incredibly proud of the progress we have made together, but there is still work to be done. With your support, I am confident that we can continue to move our community forward and make it an even better place to call home.

Thank you for your trust and consideration. Together, let's build a brighter future for our neighborhood.

Sincerely,
Eric Riffe

Sarah White

I feel blessed to live in such a wonderful community. When we moved here in December 2019, my husband and I joked it was like stepping into an idyllic past. Kids can ride their bikes freely through the neighborhood, neighbors chat while out walking their dogs, and there is a true sense of community. I want to give back to the community that has welcomed us so warmly. My first involvement with the SLMC board was the new playground project. Since then, I have assisted with numerous other smaller projects and I currently serve as the Events Committee chair. I've loved being able to connect with more of my neighbors through events and look forward to bringing our community together in fun ways. Now I am ready to bring my non-profit experience to the board. While I have not served on an HOA board before, I do have experience in non-profits including chairing an accountability committee whose sole purpose was to ensure its associated board was in full compliance with the law and the organization's governing documents. I feel I have the knowledge and experience to help Scott Lake Maintenance Company fulfill its duties to this community.

Judy Zygar

My name is Judy Zygar and I am the current Treasurer on the Board of Trustees for Scott Lake Maintenance Company. I have lived in Scott Lake for almost 50 years. During my time on the Board I have experienced first hand what an important role each Board member plays to manage a HOA of approximately 700 home/land owners. It is important work and I hope to continue to serve the community in the capacity of Treasurer.

I am retired, having worked 31 years for Thurston County Public Works. I worked as a Scale House Operator, Accounting Assistant and Scale House Supervisor. I worked with vendors, contractors and customers providing quality accounting and customer service. I reconciled accounts, pursued delinquent accounts and entered payroll. I believe I have the qualifications to continue as Treasurer for SLMC because I am deeply invested in this community.

Thank you!



**Scott Lake Maintenance
Board of Trustee
2024 Voting Ballot**

SLMC by-laws allow one vote per member (a member is defined as the owner or owners of one or more tracts of land in the development, each member having one vote, see Article II of the By-Laws).

Candidates: Please indicate up to 6 choices.

Tom Culleton		Mike Pierce	
Jeff Curry		Eric Riffe	
Jim Johnson		Sarah White	
Julie Orcutt		Judy Zygar	
Theresa Parsons			

Write In Candidate(s): _____

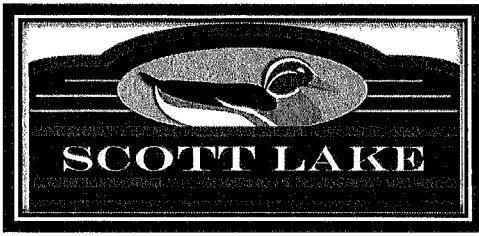
BUDGET:

Shall Scott Lake Maintenance Company adopt the budget proposed by the Board of Trustees at the April 18, 2024 Board of Trustees meeting?

YES NO

Please Return your Ballot by 10 am May 11, 2024

You can drop off your ballot at the Community Center (the side door drop box), mail it back to 2631 114th Way SW, Olympia WA 98512, or stop in and hand deliver to the office and drop it in the Ballot Box. Ballots will be counted at the Annual Meeting and results will be published.



Scott Lake Maintenance Company
2631 114th Way SW, Olympia, WA 98512
(360) 352-4787 Office
office@scottlake.net
<https://scottlake.net>

Scott Lake Maintenance Company (SLMC) Property Owner Voting Proxy Form

I, _____, the undersigned, a Member of the Scott Lake Maintenance Company, possessing legal ownership of the following property:

street address _____

And entitled to vote at any special meeting or annual meetings of the Scott Lake Maintenance Company, **DOES HEREBY** designate and appoint _____

To be the PROXY of the undersigned member to attend the Annual Meeting on May 11, 2024, meeting of the Scott Lake Maintenance Company, representing the undersigned with full power to vote and act for the undersigned in the manner and to the extent and with the same effect as if the undersigned were personally present.

This appointment of Proxy revokes any prior appointment of Proxy and shall be effective only for the SLMC Annual Meeting May 11, 2024, 10am - Noon of the Scott Lake Maintenance Company and ends at adjournment of said meeting.

The Proxy shall have the full power, as a substitute of the undersigned, to represent the undersigned and vote on all issues and motions that are properly represented at the meeting(s) for which this designation of Proxy is made. The Proxy shall have the authority to vote entirely at the discretion of the Proxy, PROVIDED, however, with respect to the following issue(s) the Proxy shall vote thus:

Member Signature

Date

Utility Billing Number
(found on your billing statement)



EAGLE TREE CARE LLC,

MIKE "2~Eagles" LOWRIE

ESTIMATE SHEET / INVOICE

AN EYE FOR DETAILS Cell # 253 ~278~8287

ETCLLC1@LIVE.com

Licensed / Insured / bonded

General contractor # EAGLETC929MP

Credit / Debit cards accepted

www.eagletreecare.biz

Click Better Business Bureau link on my website



Client: Scott Lake

Phone: _____

Address: _____

Cell # _____

E-Mail: _____

Date 4/10/24

Date work is to start: Will need 1-2 days' notice (A.S.A.P.)

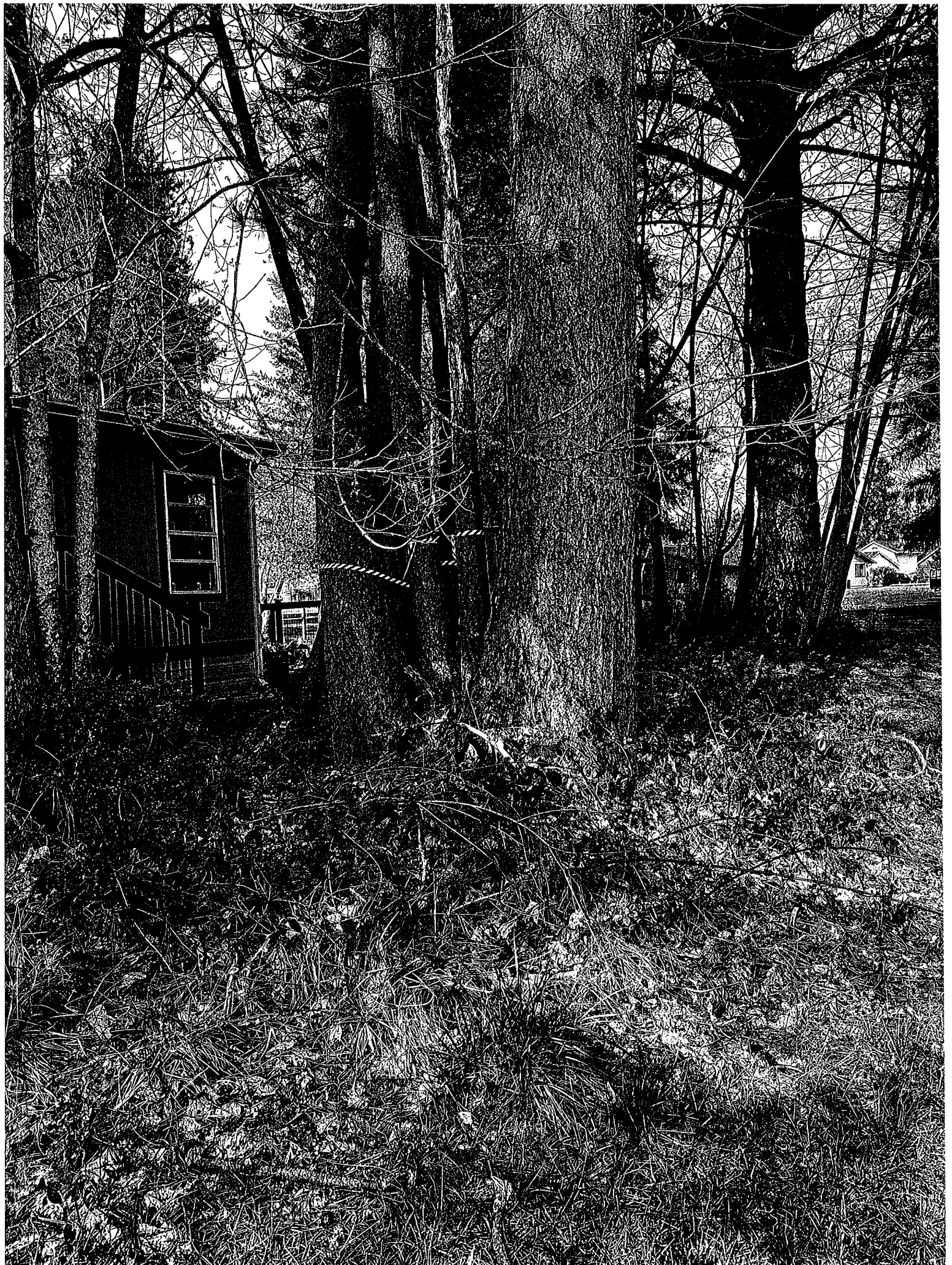
Description of Service Provided	COST	TOTAL
Option 1 <input type="checkbox"/> Tree Removal <input type="checkbox"/> Cut up wood <input type="checkbox"/> Haul wood		
Option 2 <input checked="" type="checkbox"/> Tree Removal <input checked="" type="checkbox"/> Cut up wood <input checked="" type="checkbox"/> Leave wood		\$5,800
Option 3 <input type="checkbox"/> Tree Removal <input type="checkbox"/> Leave as it lays		
<input type="checkbox"/> With Brush Clean-Up <input type="checkbox"/> With Out Brush Clean-Up		
<input type="checkbox"/> Prune <input type="checkbox"/> No Clean-up <input type="checkbox"/> clean up		
Stumps Ground		
OTHER		
Cluster of trees by trailer are to be removed. All branches will be chipped and hauled away. All wood will be left in 16" rounds.		
10% return customer discount will be applied.		
		\$5,800
SUB TOTAL:	10% Discount	\$5,220
TAX: @	9.5%	\$495.90
Total due upon completion of work:		\$5,715.90

We will beat any reasonable written estimate
Thanks for your time today; Michael Lowrie...



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Check us out with your BBB





SCOTT LAKE MAINTENANCE COMPANY
WATER PROFIT & LOSS
MARCH 2024

ACCT #	ACCOUNT NAME	BUDGETED AMOUNT	YTD ACTUAL	MTD ACTUAL	AVAILABLE BUDGET
WATER INCOME					
343.40.00.000	Water Income	\$ 456,000.00	\$ 348,398.67	\$ 38,441.11	\$ 107,601.33
343.40.00.001	Water Additional Fees Income	\$ -	\$ 4,600.72	\$ 556.22	\$ (4,600.72)
343.40.00.002	Connection Fee Income	\$ -	\$ 10,202.12	\$ 308.12	\$ (10,202.12)
343.40.00.003	EWU Excess Water Use	\$ -	\$ 18,377.46	\$ 561.68	\$ (18,377.46)
343.40.00.004	Late Fee	\$ 1,800.00	\$ 17,023.83	\$ 2,929.12	\$ (15,223.83)
343.40.00.005	Letter Fees	\$ -	\$ 1,219.90	\$ 373.25	\$ (1,219.90)
343.40.00.006	Account Transfer Fee (CTF)	\$ 3,600.00	\$ 1,766.48	\$ -	\$ 1,833.52
343.40.00.007	Non-Metered Lot /Water Reserve Assmnt	\$ 86,280.00	\$ 55,340.79	\$ 6,650.37	\$ 30,939.21
	Unapplied Cash Payment Income	\$ -	\$ 20,445.64	\$ 2,336.63	\$ (20,445.64)
	TOTAL WATER INCOME	\$ 547,680.00	\$ 477,375.61	\$ 52,156.50	\$ 70,304.39
MISCELLANEOUS INCOME					
343.40.01.000	Cell Phone Site & Tower Lease	\$ 12,000.00	\$ 11,082.31	\$ 1,080.90	\$ 917.69
361.40.00	Interest Income	\$ 12,600.00	\$ 16,616.54	\$ 6.57	\$ (4,016.54)
	TOTAL MISCELLANEOUS INCOME	\$ 24,600.00	\$ 27,698.85	\$ 1,087.47	\$ (3,098.85)
	TOTAL INCOME	\$ 572,280.00	\$ 505,074.46	\$ 53,243.97	\$ 67,205.54
	GROSS PROFIT	\$ 572,280.00	\$ 505,074.46	\$ 53,243.97	\$ 67,205.54

EXPENSES

534.10.41.000	Contract & Professional Fees	\$ -	\$ 1,940.99	\$ -	\$ (1,940.99)
534.10.41.001	Accountant	\$ 3,600.00	\$ 4,201.18	\$ -	\$ (601.18)
534.10.41.003	Legal Services	\$ 4,200.00	\$ 2,242.00	\$ -	\$ 1,958.00
534.10.41.006	Financial	\$ 3,000.00	\$ 312.50	\$ -	\$ 2,687.50
534.10.41.008	Alarm System	\$ 600.00	\$ 254.45	\$ 36.35	\$ 345.55
534.10.41.010	Consultants	\$ 1,200.00	\$ -	\$ -	\$ 1,200.00
	Total Contract & Professional Fees	\$ 12,600.00	\$ 8,951.12	\$ 36.35	\$ 3,648.88

NW WATER SYSTEMS

534.10.49.001	Water Testing	\$ 3,600.00	\$ 4,035.25	\$ 32.00	\$ (435.25)
534.10.49.002	Water Operator Fee	\$ 27,600.00	\$ 19,360.80	\$ 2,151.20	\$ 8,239.20
534.10.49.003	Utility Billing	\$ 56,400.00	\$ 42,487.80	\$ 4,691.60	\$ 13,912.20
534.10.49.004	Misc. Fees NW Water	\$ -	\$ 7,810.79	\$ 466.36	\$ (7,810.79)
534.10.49.005	Chemical Supplies	\$ 4,500.00	\$ 1,849.76	\$ 125.68	\$ 2,650.24
534.10.49.006	Water System Repairs	\$ 74,400.00	\$ 1,358.96	\$ -	\$ 73,041.04
534.10.49.007	Communications-Newsletter	\$ -	\$ 1,179.45	\$ 131.05	\$ (1,179.45)
534.10.49.008	Connection Transfer Fee (CTF)	\$ -	\$ 395.10	\$ 131.70	\$ (395.10)
534.10.49.011	Water Supplies	\$ 1,800.00	\$ -	\$ -	\$ 1,800.00
534.10.49.009	Water Reports	\$ 100.00	\$ -	\$ -	\$ 100.00
534.10.49.010	Water Building Maintenance	\$ 2,400.00	\$ -	\$ -	\$ 2,400.00
	Total NW Water Systems	\$ 170,800.00	\$ 78,477.91	\$ 7,729.59	\$ 92,322.09

ACCT #	ACCOUNT NAME	BUDGETED AMOUNT	YTD ACTUAL	MTD ACTUAL	AVAILABLE BUDGET
TAXES					
534.18.001	Department of Rev. - Excise Tax	\$ 18,000.00	\$ 11,811.14	\$ 974.44	\$ 6,188.86
	Total Taxes	\$ 18,000.00	\$ 11,811.14	\$ 974.44	\$ 6,188.86
OFFICE EXPENSES					
534.10.48.001	Office Supplies	\$ 500.00	\$ -	\$ -	\$ 500.00
534.10.48.002	Printing Costs	\$ 2,400.00	\$ 131.69	\$ -	\$ 2,268.31
534.10.48.005	Software/Subscriptions	\$ 3,600.00	\$ 77.80	\$ 8.65	\$ 3,522.20
534.10.48.006	Membership/Subscriptions	\$ -	\$ 2,330.95	\$ 371.60	\$ (2,330.95)
534.10.48.007	Special Printing Costs	\$ 3,000.00	\$ -	\$ -	\$ 3,000.00
	TOTAL OFFICE EXPENSE	\$ 9,500.00	\$ 2,540.44	\$ 380.25	\$ 6,959.56
534.11.000	PAYROLL EXPENSES	\$ 34,800.00	\$ 25,757.15	\$ 2,664.99	\$ 9,042.85
	TOTAL EMPLOYEE EXPENSES	\$ 34,800.00	\$ 25,757.15	\$ 2,664.99	\$ 9,042.85
GENERAL EXPENSES					
534.10.41.009	Licenses & Permits	\$ 1,500.00	\$ 1,596.00	\$ -	\$ (96.00)
534.10.46.000	Insurance	\$ 12,600.00	\$ 9,513.50	\$ -	\$ 3,086.50
	TOTAL GENERAL EXPENSES	\$ 14,100.00	\$ 11,109.50	\$ -	\$ 2,990.50
UTILITIES					
	Unapplied Cash Bill Payment Expense		\$ 560.08	\$ (19.23)	
534.10.47.008	Comcast Cell Phone	\$ -	\$ 58.84	\$ -	\$ (58.84)
534.10.47.010	Pacific Disposal	\$ -	\$ 200.00	\$ -	\$ (200.00)
534.10.47.001	PSE - Communtiy Center - 1400	\$ 1,200.00	\$ 155.31	\$ 14.47	\$ 1,044.69
534.10.47.002	PSE - Power for Pumping - 9014	\$ -	\$ 80.84	\$ 6.60	\$ (80.84)
534.10.47.004	PSE - Street Lights - 1690	\$ -	\$ 3,480.56	\$ 392.05	\$ (3,480.56)
534.10.47.006	PSE - Power for Pumping -3995	\$ 14,600.00	\$ 10,167.43	\$ 978.99	\$ 4,432.57
	TOTAL UTILITIES	\$ 15,800.00	\$ 14,703.06	\$ 1,372.88	\$ 1,915.86
	Total Expenses				
CAPITAL EXPENSES					
534.34.00.000	Repairs & Maintenance Water System	\$ 228,000.00	\$ 161,448.64	\$ -	\$ 66,551.36
	TOTAL CAPITAL EXPENSES	\$ 228,000.00	\$ 161,448.64	\$ -	\$ 66,551.36
Other Expenses					
534.14.000	Bank Fees & Service Charges	\$ -	\$ 225.00	\$ -	\$ (225.00)
	Total Other Expenses	\$ -	\$ 225.00	\$ -	\$ (225.00)
	TOTAL EXPENSES	\$ 521,600.00	\$ 315,023.96	\$ 13,158.50	
	TOTAL INCOME	\$ 572,280.00	\$ 505,074.46	\$ 54,292.43	
	NET INCOME	\$ 50,680.00	\$ 190,050.50	\$ 41,133.93	

SCOTT LAKE MAINTENANCE COMPANY

HOA PROFIT & LOSS

MARCH 2024

ACCT #	ACCOUNT NAME	BUDGETED AMOUNT	YTD ACTUAL	MTD ACTUAL	AVAILABLE BUDGET
343.40.00.000	HOA Income	\$ 336,000.00	\$ 275,000.54	\$ 21,846.13	\$ 60,999.46
343.40.00.001	HOA Additional Fees Income	\$ -	\$ 7,779.57	\$ 40.00	\$ (7,779.57)
343.40.00.004	Late Fees	\$ 3,600.00	\$ 1,385.14	\$ 84.04	\$ 2,214.86
343.40.00.005	Letter Fee	\$ -	\$ -	\$ -	\$ -
343.40.00.006	Account Transfer Fee (CTF)	\$ 3,600.00	\$ 310.18	\$ -	\$ 3,289.82
343.40.01.001	Community Center Rentals	\$ 6,000.00	\$ 3,940.00	\$ 200.00	\$ 2,060.00
343.40.01.002	Park Shelter Rentals	\$ 300.00	\$ 698.60	\$ 50.00	\$ (398.60)
343.40.01.003	Boat Ramp Keys	\$ 360.00	\$ (60.00)	\$ -	\$ 420.00
343.40.01.005	Reader Board Rentals	\$ -	\$ -	\$ -	\$ -
	TOTAL ASSESSMENTS	\$ 336,000.00	\$ 289,054.03	\$ 22,220.17	\$ 60,805.97
	MISCELLANEOUS INCOME	\$ -	\$ -	\$ -	\$ -
	Billable Expense Income	\$ -	\$ (50.85)	\$ -	\$ (50.85)
361.40.00	Interest Income	\$ 12,600.00	\$ 612.28	\$ 15.99	\$ 11,987.72
343.40.01.000	Cell Phone Site & Tower Lease	\$ 12,000.00	\$ 13,341.03	\$ 897.70	\$ (1,341.03)
343.40.01.004	Water Portion of Payroll/Payroll Taxes Transfer	\$ -	\$ 13,234.81	\$ 6,859.58	\$ (13,234.81)
	Unapplied Cash Payment Income	\$ -	\$ 6,671.17	\$ (234.16)	\$ (6,671.17)
	TOTAL MISCELLANEOUS INCOME	\$ 24,600.00	\$ 33,808.44	\$ 7,539.11	\$ (9,310.14)
	TOTAL INCOME	\$ 360,600.00	\$ 322,862.47	\$ 29,759.28	\$ 51,495.83
	EXPENSES				
	PROFESSIONAL SERVICES				
534.10.41.001	Accountant	\$ 3,600.00	\$ 6,764.94	\$ -	\$ (3,164.94)
534.10.41.003	Legal Services	\$ 4,200.00	\$ 8,189.48	\$ -	\$ (3,989.48)
534.10.41.005	Janitorial Services	\$ 3,000.00	\$ 3,392.70	\$ 433.33	\$ (392.70)
534.10.41.006	Financial	\$ 3,000.00	\$ 312.50	\$ -	\$ 2,687.50
534.10.41.007	Mobile Security System	\$ -	\$ 56.19	\$ 9.73	\$ (56.19)
534.10.41.008	Alarm System	\$ 600.00	\$ 472.55	\$ 36.35	\$ 127.45
534.10.41.010	Consultants	\$ 1,200.00	\$ 450.00	\$ -	\$ 750.00
	TOTAL PROFESSIONAL SERVICES	\$ 15,600.00	\$ 19,638.36	\$ 46.08	\$ (4,038.36)
	OFFICE				
534.10.48.000	Office Equipment	\$ 2,400.00	\$ 2,357.98	\$ 1,349.81	\$ 42.02
534.10.48.001	Office Supplies	\$ 2,800.00	\$ 4,631.73	\$ 142.48	\$ (1,831.73)
534.10.48.002	Printing Costs	\$ 2,400.00	\$ 900.91	\$ -	\$ 1,499.09
534.10.48.003	Postage and Shipping	\$ 900.00	\$ 1,894.89	\$ 1,520.00	\$ (994.89)
534.10.48.005	Software & Apps	\$ 2,600.00	\$ 5,776.89	\$ 416.46	\$ (3,176.89)
534.10.48.006	Membership & Subscriptions	\$ 1,000.00	\$ 612.18	\$ 21.89	\$ 387.82
534.10.48.008	Special Printing Costs	\$ 3,000.00	\$ 5,261.99	\$ -	\$ (2,261.99)
	TOTAL OFFICE EXPENSE	\$ 15,100.00	\$ 21,436.57	\$ 3,450.64	\$ (6,336.57)
	EMPLOYEE/PAYROLL EXPENSES				
231.5	Employee Insurance	\$ 9,600.00	\$ 14,364.32	\$ 1,870.56	\$ (4,764.32)
534.11.002	Payroll Wages	\$ 97,200.00	\$ 84,520.87	\$ 11,549.70	\$ 12,679.13
534.11.003	Payroll Taxes	\$ 7,700.00	\$ 6,031.74	\$ 1,174.53	\$ 1,668.26
534.11.004	Employee Personal Protective Equipment	\$ 600.00	\$ 70.99	\$ -	\$ 529.01
534.11.005	Mileage Reimbursement	\$ 600.00	\$ -	\$ -	\$ 600.00
	TOTAL EMPLOYEE EXPENSES	\$ 115,700.00	\$ 104,987.92	\$ 14,594.79	\$ 10,712.08

ACCT #	ACCOUNT NAME	BUDGETED AMOUNT	YTD ACTUAL	MTD ACTUAL	AVAILABLE BUDGET
GENERAL EXPENSES					
534.12.000	Community Supplies	\$ 1,800.00	\$ 1,950.97	\$ -	\$ (150.97)
534.12.001	Park Supplies	\$ -	\$ 4,834.73	\$ -	\$ (4,834.73)
534.12.002	Community Center Rental Refunds	\$ 1,200.00	\$ -	\$ -	\$ 1,200.00
534.34.00.002	Event/Meeting Expenses	\$ 5,000.00	\$ 1,013.69	\$ -	\$ 3,986.31
534.10.41.009	Licenses/Permits	\$ 1,200.00	\$ 1,149.70	\$ 230.00	\$ 50.30
534.10.46.000	Insurance	\$ 12,600.00	\$ 9,513.50	\$ -	\$ 3,086.50
TOTAL GENERAL EXPENSES		\$ 21,800.00	\$ 18,462.59	\$ 230.00	\$ 3,337.41
REPAIRS AND MAINTENANCE					
534.34.00.000	Maintenance - Park	\$ 4,800.00	\$ 14,701.34	\$ 258.64	\$ (9,901.34)
534.34.00.001	Community Center	\$ 2,400.00	\$ 4,962.68	\$ -	\$ (2,562.68)
534.34.00.004	Building and Repair	\$ 19,000.00	\$ 6,757.57	\$ 3,732.09	\$ 12,242.43
	Septic System	\$ -	\$ 1,070.19	\$ -	\$ (1,070.19)
543.34.00.005	Maintenance Equipment	\$ 10,000.00	\$ 2,125.44	\$ -	\$ 7,874.56
TOTAL REPAIRS AND MAINTENANCE		\$ 36,200.00	\$ 29,617.22	\$ 3,990.73	\$ 6,582.78
TAXES					
534.18.000	Property Taxes	\$ 250.00	\$ -	\$ -	\$ 250.00
534.18.001	Dept. of Revenue - Excise Tax	\$ 18,000.00	\$ 14,078.54	\$ 2,015.68	\$ 3,921.46
534.18.002	Federal Income Tax	\$ 6,000.00	\$ 10,987.00	\$ -	\$ (4,987.00)
TOTAL TAXES		\$ 24,250.00	\$ 25,065.54	\$ 2,015.68	\$ (815.54)
UTILITIES					
534.10.47.001	PSE - Champion Dr - 1400	\$ -	\$ 1,059.46	\$ 95.46	\$ (1,059.46)
534.10.47.002	PSE - Champion Dr - 9014	\$ -	\$ 351.57	\$ 26.34	\$ (351.57)
534.10.47.003	PSE - Ball Field - 8942	\$ -	\$ 271.28	\$ 29.90	\$ (271.28)
534.10.47.004	PSE - Street Lights - 1690	\$ 20,400.00	\$ 12,673.48	\$ 1,209.69	\$ 7,726.52
534.10.47.006	PSE - Park - 3504	\$ 300.00	\$ 326.88	\$ 25.26	\$ (26.88)
534.10.47.011	PSE - Communtiy Center - 3995	\$ 2,400.00	\$ 2,326.91	\$ 360.39	\$ 73.09
534.10.47.008	Comcast Cell Phone	\$ -	\$ 295.20	\$ 29.58	\$ (295.20)
534.10.47.009	Phone/Internet	\$ 1,800.00	\$ 4,088.31	\$ 386.65	\$ (2,288.31)
534.10.47.012	Propane	\$ 240.00	\$ -	\$ -	\$ 240.00
534.10.47.10	Waste Management	\$ 3,450.00	\$ 5,018.95	\$ 457.38	\$ (1,568.95)
534.10.49.007	News Letter	\$ -	\$ 1,216.93	\$ 135.77	\$ (1,216.93)
534.10.47.01	SaniCans	\$ 3,600.00	\$ 3,905.55	\$ -	\$ (305.55)
TOTAL UTILITIES		\$ 32,190.00	\$ 31,534.52	\$ 2,756.42	\$ 655.48
CAPITAL EXPENSES					
534.34.00.003	Community Center	\$ 51,000.00	\$ 10,416.15	\$ -	\$ 40,583.85
534.34.00.002	Parks	\$ 40,000.00	\$ 11,382.39	\$ -	\$ 28,617.61
TOTAL CAPITAL EXPENSES		\$ 91,000.00	\$ 21,798.54	\$ -	\$ 69,201.46
OTHER EXPENSES					
534.14.000	Bank Service Charge	\$ 600.00	\$ 176.21	\$ -	\$ 423.79
	Water Testing Supplies	\$ -	\$ 145.94	\$ 145.94	\$ (145.94)
534.17.001	Vehicle Gas & Fuel	\$ 11,850.00	\$ 4,137.36	\$ 432.40	\$ 7,712.64
534.17.003	Vehicle Registration	\$ 300.00	\$ 196.10	\$ -	\$ 103.90
534.17.004	Vehicle Repairs	\$ 11,850.00	\$ 1,832.58	\$ 262.58	\$ 10,017.42
	Unapplied Cash Bill Payments	\$ -	\$ 2,133.54	\$ -	\$ (2,133.54)
TOTAL OTHER EXPENSES		\$ 24,600.00	\$ 8,621.73	\$ 840.92	\$ 15,978.27
TOTAL EXPENSES		\$ 376,440.00	\$ 281,162.99	\$ 27,925.26	
TOTAL INCOME		\$ 360,600.00	\$ 322,862.47	\$ 29,759.28	
NET INCOME		\$ (15,840.00)	\$ 41,699.48	\$ 1,834.02	