

**Scott Lake Maintenance
Authorization Form for Automatic Withdrawal (EFT)**

Date

Water Billing Account Number

Name as it Appears on your Utility Statement

Service Address

Daytime Phone

Email Address

I/We hereby authorize Northwest Water Systems to automatically withdraw funds from my/our checking account savings account (select one only), the amount my/our monthly utility statement for the above referenced service address. I further authorize the financial institution, named below to accept such withdrawals initiated by Scott Lake Maintenance c/o Northwest Water Systems. The withdrawal shall be made from my/our checking or savings account 10-20 days after the bill date (not the due date) or payment agreement due date. **Incomplete and/or unsigned applications will not be accepted.**

Financial Institution

ACH Transit/Routing No.

Full Bank Account No.

It's important to check with your bank to gather the ACH routing number because this could be different from the routing number that is printed on the bottom of your personal checks.

Please return completed forms, changes to the account information or cancellations of Direct Debit must be received no later than the 10th of the month. **Scott Lake Maintenance nor Northwest Water Systems will not be responsible for returned transactions due to an incomplete account number or ACH transit/routing number.**

I have legal authority to obligate fund from the bank account write below and set up direct deposit for the Scott Lake Maintenance utility billing account.

Signature

Date