

Scott Lake Community Water Services Property Owner Application and Agreement  
2631 114<sup>th</sup> Way SW  
Olympia, WA 98512  
360-352-4787

Service Address: \_\_\_\_\_

Account Number: \_\_\_\_\_

*Account number will be assigned by the Utility upon approval of request.*

*Definition: Utility is the Scott Lake Maintenance Company or its authorized agent.*

Condition for Property Ownership Application (check one)

- Owner occupied  
 Non-owner occupied

**New account/Connection Transfer Fee:** \$107.90 will be billed to the new owner(s).

**Section 1: Property Owner Information (please print)**

Property owner(s): \_\_\_\_\_

Mailing Address (if different than above): \_\_\_\_\_

Phone (home): \_\_\_\_\_ (Work): \_\_\_\_\_ (Cell): \_\_\_\_\_

Email Address: \_\_\_\_\_

**Section 2: Property Owner Agreement; please initial for each acknowledgment:**

- \_\_\_\_\_ The owner agrees to pay for the services provided in accordance with the rates now in effect or as subsequently increased or decreased by the Scott Lake Board of Trustees.
- \_\_\_\_\_ Bill payments are due the 20<sup>th</sup> of each month for the previous month's water use and reserves. A penalty of \$25.00 or 1% of the total bill, whichever is greater, will be assessed on the next month for non-payment or late payment. Bills are deemed delinquent if not paid by the due date shown on the monthly billing statement.
- \_\_\_\_\_ In the event of service suspension (water shut-off) due to delinquency, all past due charges, late fees, interest, special notification fees, shut off and restoration fees must be paid in full prior to service being restored.
- \_\_\_\_\_ The Utility reserves the right to require cash to redeem any check returned by the bank for any reason.
- \_\_\_\_\_ The owner will provide the Utility with an accurate mailing address for bills. Failure to receive mail will not be recognized as a valid excuse for non-payment.
- \_\_\_\_\_ Utility accounts are maintained in the name of the property owner. Any requests for changes to an account must be made by the property owner.
- \_\_\_\_\_ The owner will keep the meter or meters accessible at all times. The owner agrees to pay for all damages to the meter(s) which may occur through negligence or damage. The owner is solely responsible for the maintenance of all pipes located on the owner's property.
- \_\_\_\_\_ Payments returned for nonsufficient funds will be considered as non-payment of account. An additional fee of \$25.00 for each occurrence will be added to the account.

**Section 3: Non-owner Occupied Property (complete if applicable):**

- \_\_\_\_\_ The property at the service address shown above is not owner occupied.
- \_\_\_\_\_ Occupant name(s): \_\_\_\_\_
- \_\_\_\_\_ Occupant Phone (Home): \_\_\_\_\_ (Work): \_\_\_\_\_ (Cell): \_\_\_\_\_
- \_\_\_\_\_ The owner is ALWAYS responsible for payment of the charges incurred at the premises, whether occupied in person by the owner or tenants.
- \_\_\_\_\_ The owner will provide updated information on non-owner occupants when new tenants move into the property at the service address shown above.
- \_\_\_\_\_ The undersigned, referred to as the owner(s), hereby applies for water services from the Utility. In consideration of the Utility accepting this request and providing the services, the owner agrees to all of the above terms and conditions.

Owner(s) Name (print): \_\_\_\_\_

Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_