

Scott Lake Property Owner Information

Please complete this property profile and return it to the Scott Lake Maintenance Company office at 2631 114th Way SW Olympia, WA 98512 or by email at office@scottlake.net. It will be used to provide you with important Scott Lake Community notices and updates. **If you are a landlord**, it is your responsibility to immediately report **ANY** changes to your renter's information. If your property has been sold or transferred, within the last 30 days, complete your name and Scott Lake property address, write "SOLD" on the form and we will update the property file.

OWNER NAME(S) _____

SCOTT LAKE PROPERTY ADDRESS _____

PROPERTY OWNER'S MAILING ADDRESS _____

PHONE # _____ CELL # _____

EMAIL _____

RENTER NAME(S) _____

PHONE # _____ CELL # _____

EMAIL _____

PROPERTY MANAGEMENT COMPANY

NAME _____

ADDRESS _____

PHONE # _____ CONTACT PERSON _____

EMAIL _____

EMERGENCY NOTIFICATION CONTACT

NAME _____

ADDRESS _____

PHONE # _____

SIGNATURE _____ **DATE** _____