

Date: February 1, 2018 – SPECIAL MEETING

Time: 7:00 pm – 8:45 pm

Board Members Present: David Peeler, Daryl Hirschhorn, Elizabeth Reitz, David Tracy, Tracy Miller, Tom Cullerton, Joyce North, Nathan Reitz, Cathy Hirschhorn

Meeting Talking Points:

1. As Washington Water Service sent notification that they will no longer be managing our water system, the Board of Trustees was tasked with finding alternatives.
2. President Peeler prepared an excel to compare costs of each satellite management companies recently interviewed.
3. The three companies being considered include (1) H2O Management Services LLC in Shelton (2) Northwest Water Systems Inc in Port Orchard (3) Clearwater Utility Services LLC in Tumwater.
4. All companies being considered can take on billing services if the Board chooses.
5. Scott Lake Maintenance Company (SLMC) will be required to do a Cross Connection program to identify items like residential irrigation systems, hot tubs, etc that will need backflow prevention to protect the water system.
6. Notice of changes to come and the timing of events will go out in a newsletter to inform all the customers of SLMC.
7. Paul Robischon from Washington Water Services said he will work with whomever is selected to manage the water system to ensure a good transition.
8. Suggestion made to get recommendations from current customers of the companies.
9. The Department of Health advised the Water Committee that all three companies being considered and in good operations.
10. None of the contracts offered by the three companies cover “acts of god”.
11. Membership in the Evergreen Rural Assoc. was suggested. Cost \$300 per year.
12. Decisions need to be made regarding contracting out billing, keeping the meter reading in house, setting fees to be charged, and where homeowners will file complaints.
13. SLMC office hours will likely need to change if billing is contracted out.

Motions:

1. Motion made and approved to contract out the monthly billing.
2. Motion made and approved to NOT accept payment at the SLMC office.
3. Motion made and approved to KEEP the meter reading in house.

The Board of Trustees will seek references for Clearwater Utility Services. If agreeable, the final contract will be reviewed by company’s lawyer.