

Date: February 11, 2013
Time: 7:00 pm – 8:10 pm

Board Members Present:

Heather Highmiller, Mick Olive, Thom Jenrette, Daryl Hirschhorn, Joyce North, Cathy Hirschhorn, Ken Fromm

Board Members Absent:

Mary Baumann, Kirk Kelly

Meeting Summary:

(1) Draft minutes were reviewed and approved. Month end financial reports discussed and approved. Bills payable were reviewed and approved as presented. (2) Correspondence included: An accountant was hired to assist with the Quickbooks system. A written proposal made to offer Income Tax Preparation at the Community Center. Board discussed liability, rental fee, endorsements, disclaimers, and more. The board unanimously agreed that it violated standing policy and therefore denied. Another written proposal made to update the Quickbooks software with data produced by the audit. The accountant offered her services for \$25/hour. Board made a motion to ask her for a budget for the entire proposal. Board approved the motion. Other correspondence: A thank you card was received for the fruit basket delivered by the Board President. A written request was received by Littlerock United Methodist Church and the SLAMS Club for use of the Park Shelter and chairs from the Community Center for Easter Sunday. The board approved unanimously.

Committee Reports:

- ARCHITECTURAL – No activity to report.
- PARK –
- COMMUNITY CENTER – Gift wrapping day raised \$84 for the Fishing Derby. Major tile floor project required moving funds within the budget to cover expenses.
- WATER – (1) Four meters were shut off and locked in the past month. Three were vacant. The first lock was found cut and removed. A better lock was reinstalled. The following day, the lock was again found cut and removed. According to Washington Water Service, after two locks have been cut by a delinquent customer, they can remove the meter. A \$25 reconnection fee can be charged. Discussion made to include \$50 charge for each lock cut as well. (2) The Washington Water Service will be cleaning one of the 40,000 gallon reservoirs this week. Two air vents were not working, so they will be replaced at the same time.
- SECURITY – Nothing to report.
- PROPERTY COMPLAINS – Overgrown blackberry bushes and willow trees on Scott Creek Loop resulted in Thurston County Compliance sending three warning letters regarding overgrown vegetation, a junk vehicle, and a civil infraction of building without a permit.
- BUDGET & FINANCE – Nothing to report.

Old Business: (1) A board member attended the Fire Department meeting earlier today and learned there are many things to fix before the County will be satisfied with the building plans. The final permit has not been issued yet, but the process is moving toward that end. (2) The last two fiscal years have been uploaded to Quickbooks. (3) Fish & Wildlife have found several more pieces of information they need to complete the application. A physical survey has been

completed and found five big blockages in the creek. (4) Labor & Industries has not issued the new order regarding last September's audit.

New Business: (1) A request was made for a newsletter article discussing typical bothersome problems such as parking on the street, controlling blackberries, etc. (2) The Happy Feet play group had two Bingo nights on the calendar but have since cancelled the dates. Discussion made on fundraising groups paying Community Center rental fee. SLAMS club pay dues. Board President stated the \$500 for the Fishing Derby is for restocking the lake. Further discussion tabled as Happy Feet leader not in attendance. (3) Newsletter in March will ask for candidates to run for election to the Board of Trustees. The ballots will go out in April for the Annual Meeting in May.

Next Meeting: March 11, 2013